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DRUM & TOTE RETURN GUIDELINES

ITEM	MINIMUM DRUMS	MINIMUM TOTES
Drums Only	100	0
Totes Only	0	10

In order to accept empty RMC drums or totes for transport, the following guidelines must be followed:

1. All drums and totes must be triple-rinsed.
 - a. All should be marked as Triple-Rinsed if original product labels are missing.
 - b. If product labels are on drums put an X thru the label and any Hazmat labels. Attach a simple label stating Triple-Rinsed. (Any type of label is acceptable, even writing Triple-Rinsed or 3X Rinsed on tape)
 - c. The Triple-Rinsed label should be placed next to the original product label with X thru the product label.
2. Drums and totes must be properly purged of all remaining liquid. Drums and totes with liquid or solid sediments will be refused by the carrier and possibly returned to the shipper at their expense.
3. Drums and totes must have all caps (bungs) on and be securely fastened. If drum caps are needed, they can be ordered through RMC.
RMC Product Code 99020486, Bung, 2" Gore D38 Vented – Coarse Thread
RMC Product Code 99020044, Bung, 2" Teflon – Fine Thread
4. Drums and totes of hazardous materials must be marked according to DOT (Department of Transportation) requirements for transportation.
5. There will be no charge to the Customer provided customer has met the minimum quantity for drum and tote returns as noted above and has complied with all of the guidelines outlined above. In the event of any non-compliance, the customer shall be responsible for any charges related to non-compliance to rinsing and preparation requirements.
6. RMC personnel cannot arrange pick-up of drums or totes.

Instructions for used drum and tote pick up,

The customer is responsible for contacting Mauser Packing Solutions as follows:

1. For drum and tote pickups the following will be needed:
 - a. Complete the Mauser Pickup Request Form
2. Request for drum and tote pickups can be arranged by
 - a. E-mailing the Mauser Pickup Request Form to inboundpickup@mauserpackaging.com.
 - b. Calling the above info to 800.774.6956.
 - c. If the Minimum is not met, please email MPSreturn@echo.com. Echo will give a quote for picking up the empties. Customer will be responsible for freight charges.
 - d. Customer must tell Mauser they are a customer of Rochester Midland Corporation to be exempted from the \$10 per drum fee.

Once Mauser's carriers are notified of a pick-up request, they will contact the shipper within 5 days.

- 1) The carrier will send the BOL to the designated contact at the pick-up location via e-mail or fax.
- 2) The carrier will advise the contact of an estimated pick-up date.
- 3) The pick-up location (shipper) must sign and present the BOL to the carrier when they arrive for the pick-up.
- 4) Pick-ups will not be made unless the shipper has the BOL signed and ready for the carrier.

Sustainability Data:

1. Each drum returned equals 23 pounds of plastic recycled.
2. Each tote returned equals 95 pounds of plastic recycled.

CC: Sales

Sarah Norgren for posting on Website